

**Request for admission to a higher semester
based on accepted transfer credits from coursework at another university / accreditation of competence from non-university experience
in accord with HZIS, APO/ASPO of the Technische Hochschule Nürnberg***

*) To request recognition of completed vocational training or professional experience for a pre-study internship or a practical semester, please use the form "Antrag auf Anrechnung Berufsausbildung/ beruflichen Tätigkeit auf Praxiszeiten".

Family name: _____ Given name: _____ Email address: _____

Previous degree programme/
previous education: _____ Higher education institution: _____

New degree programme: _____ Bachelor: _____ Applicant No.: _____ Application for the semester: _____

Master: _____

I request the accreditation of the following coursework/ professional experience:

Important: For coursework from external universities, please be sure to include the English and German subject name.

<i>To be completed by the applicant</i>					<i>To be completed by the PK</i>			
Coursework completed				Credits requested for:		Accreditation decision		
No.	Name of module, subject, competence or skill	ECTS	Mark / Grade	Name of subject or module in the new degree programme (if applicable, AWPf/FWPF)	ECTS	Mark / Grade	Date, PK / Instructor name	
1								
	PK/Instructor rationale/statement							
2								
	PK/Instructor rationale/statement							
3								
	PK/Instructor rationale/statement							

Coursework completed				Credits requested for:			Accreditation decision: (to be completed by the PK)	
No.	Name of module, subject, competence or skill	ECTS	Mark/Grade	Name of subject or module in the new degree programme (if applicable, AWPF/FWPF)	ECTS	Mark, Grade	Date, PK / Instructor name	
4								
PK/Instructor rationale/statement:								
5								
PK/Instructor rationale/statement:								
6								
PK/Instructor rationale/statement:								

The documentation required to support this request for accreditation (certificates, transcripts of previous coursework, certificate of professional development examinations, module descriptions, etc.) are attached. I have received and read the information on **page 4** of this application.

A third page has been attached to this request with additional subjects: Yes No

Date _____ signed by the applicant _____

This request is valid without a signature. Please enter your given and family names.

Data protection: the personal data you provide during your application is stored and processed by the Technische Hochschule Nürnberg Georg Simon Ohm. Further information on how Nuremberg Tech handles your personal data can be found at the following link: <https://www.th-nuernberg.de/en/data-protection/>

Decision of the Examination Board (PK):

Student is eligible is not eligible for admission to a higher semester.

The applicant is assessed for admission into the ____ semester of study in the new degree programme based on the accreditation of ____ study semesters in the previous degree programme.

Date _____ signed chair of the PK _____

Valid without a signature. Please enter given name and family name

Instructions for the PK chair: *Laden Sie den von Ihnen bearbeiteten Antrag auf Anerkennung der als Grundlage für die Zulassung / Ablehnung bei höheren Semestern dient und die anerkannten Module ausweist im [Bewerberportal](#) im Bereich "Entscheidung Auswahlkommission" hoch (CMS_1189_HR APP-Handreichung für Auswahlkommissionen, Seite 10).*

Coursework completed				Credits requested for:			Accreditation decision: (to be completed by the PK)
No.	Name of module, subject, competence or skill und Hochschule (deutsch und ggf. englisch)	ECTS	Mark, Grade	Name of subject or module in the new degree programme (if applicable, AWPf/FWPF)	ECTS	Mark, Grade	Date, PK / Instructor name
7							
	PK/Instructor rationale/statement:						
8							
	PK/Instructor rationale/statement:						
9							
	PK/Instructor rationale/statement:						
10							
	PK/Instructor rationale/statement:						
11							
	PK/Instructor rationale/statement:						

Information about this request



Upload this request form in the [StudyOhm](#) application portal together with the required documentation during the application period.

Deadlines: The request must be uploaded during the application period.



If the application period is closed, currently enrolled Ohm students may submit the form by email from their university email account to the Student Office ([Functional Email Accounts for all degree programmes](#)) no later than four weeks after the semester begins (15 March or 1 October).



Please upload all relevant and required documentation of the coursework you are requesting accreditation for (e.g., transcripts from the previous university, module descriptions for each exam, contracts and references for your relevant professional experience) together with your request.

Important for students requesting admission to a higher semester: Process and minimum number of ECTS

Please include exams and coursework that you will complete in the current semester and that could be relevant for your admission to a higher semester in the new degree programme.



The examination board will make a first assessment if and in which semester, minimally, you may be admitted to, based on this application. You will subsequently receive an admission letter or a rejection letter.



If you register as a higher-semester student, the specific accreditation for each individual course and examination requirement for the new degree programme will occur. In this process, you may be invited to an interview with the chair of the examination board, if necessary. Please refer to the information and instructions on this process in your letter of admission.

Some degree programmes (in particular NC-degree programmes) have defined minimum numbers of credits that are required for admission into a higher semester in their respective study and examination regulations. If this is true for the degree programme to which you have been accepted, you must have the minimum number of credits accredited when you begin your studies. If the minimum number of credits are not accredited at that time, you will be de-registered from the university (exmatriculated).