

Family Name: _____ Given Name: _____ Student ID number: _____ Email: _____@th-nuernberg.de

Enrolled since: _____ Previous university: _____ University located: in Germany abroad

Previous degree programme: _____ New degree programme: _____ bachelor's programme master's programme

Request for

I request the accreditation of the following coursework:

*Please complete this form digitally
and email it to studienbuero@th-nuernberg.de*

Important: For coursework from external universities, please be sure to include the English and German subject name.

Requested transfer credit(s)					Accredited as:			Accreditation decision To be completed by the PK	
No.	Name of module/ subject (German and English)	Module handbook reference	ECTS	Mark / Grade	Name of subject or module in the new degree programme (if applicable, AWPf/FWPF)	ECTS	Mark/ Grade	PK/ Instructor name	
1									
	PK rationale:								
	if applicable, instructor statement:								
2									
	PK rationale:								
	if applicable, instructor statement:								
3									
	PK rationale:								
	if applicable, instructor statement:								

Family Name:

Given Name:

Student ID No.:

Requested transfer credit(s)					Accredited as:			Accreditation decision: <i>To be completed by the PK</i>	
No.	Name of module/ subject (German and English)		ECTS	Mark. Grade	Name of subject or module in the new degree programme (if applicable, AWPF/FWPF)	ECTS	Mark, Grade	PK/ Instructor name	
4									
	PK rationale:								
	if applicable, instructor statement:								
5									
	PK rationale:								
	if applicable, instructor statement:								
6									
	PK rationale:								
	if applicable, instructor statement:								

The documentation required to support this request for accreditation (certificates, transcripts, module descriptions for each module/course) is attached in PDF format.

A third page has been attached to this request with additional subjects: Yes No Date: signed by the student _____
This request is valid without a signature. Please enter your full name*.

Data protection: the personal data you provide during your application is stored and processed by the Technische Hochschule Nürnberg Georg Simon Ohm. Further information on how the Ohm handles your personal data can be found at: <https://www.th-nuernberg.de/en/data-protection/>

To request recognition of professional experience for the practical semester, please use the appropriate form.

Examination Board (PK) decision: The student is assessed for admission into the ____ semester of study in the new degree programme based on the accreditation of ____ study semester(s) in the previous degree programme. Date: signed by the chair of the PK _____
Valid without a signature. Please enter your full name*

Family Name:

Given Name:

Student ID No.:

Requested transfer credit(s)					Accredited as:			Accreditation decision: <i>To be completed by the PK</i>	
No.	Name of module/ subject		ECTS	Mark, Grade	Name of subject or module in the new degree programme (if applicable, AWPf/FWPF)	ECTS	Mark/ Grade	PK/ Instructor name	
7									
	PK rationale:								
	if applicable, instructor statement:								
8									
	PK rationale:								
	if applicable, instructor statement:								
9									
	PK rationale:								
	if applicable, instructor statement:								
10									
	PK rationale:								
	if applicable, instructor statement:								

Information about this request



This request must be submitted to the Student Office (studienbuero@th-nuernberg.de) by email.



Please upload all relevant and required documentation of the coursework you are requesting accreditation for (e.g., transcripts from the previous university, module descriptions for each exam) together with your request.



Deadlines: Requests for transfer credits can be submitted each semester up to four weeks after the semester begins (semesters begin on 15 March or 1 October).

Requests submitted after this point can only be considered in the respective semester if a decision can be made by the examination board before the relevant scheduled exam. Otherwise, the accreditation will occur in the subsequent semester.

Credits can only be recognised, if the period of study, coursework, or examination has not yet been completed or if the student has not yet sat the relevant examination.

New students who are enrolling in a higher semester must have at least the minimum number of credits required for admission to the semester in which they have been placed according to their letter of admission.



Processing times PK

Please note that once all required application documents have been submitted, the Examination Board (PK) may take up to 8 weeks to process your request and make a decision. (§ 31 para. 4 nos. 6, 8, and 10 ASPO and § 13 para. 5 nos. 6, 7, and 9 APO)



If you are requesting transfer credits for coursework you did at a university abroad during your studies at the Ohm, you must also submit the "[Record of degree-related study abroad](#)" form.