

Application Checklist

If you are a first-semester applicant, before uploading your documents in the application portal of TH Nürnberg, make sure you have completed all the application credentials using the checklist below.

- Complete curriculum vitae in English, with dates showing the beginning and end of your school education/studies
- School graduation certificate, e.g. Abiturzeugnis, Fachhochschulreife
- If applicable: Proof of 8 continuous years of English language instruction
Please note: If the number of years you took English classes at school is not mentioned in your final school graduation certificate, please upload copies of the annual school grade reports of the last eight years during which you attended English classes
- If applicable: Proof of completed apprenticeship
- If applicable: Proof of work experience if employed at least one year in a business related profession (no internship!)

Please note

If any documents are missing, you will NOT be asked to submit them by the university. Missing documents can only be uploaded during the application period. Incomplete applications will be "provisionally excluded" from the admissions process. Once all documents and application materials are complete and correctly submitted, the university will change the status of the application to "valid". Your application will then be considered in the admissions process.

If your application has the status "received", or "being processed", or "provisionally excluded", you may not upload any additional documents. You must withdraw your application in the portal in order to be able to modify it. If you need to upload additional documents: withdraw your application, upload any missing documents, and then re-submit the application. Please note that your application must be submitted (or re-submitted) within the application period. It is not possible to submit an application after the application deadline (15 July of each year).

We are looking forward to your application!