Request for Transfer Credits According to § 4 Abs. 1 RaPO and 13 APO/§ 31 ASPO (Attachment to the Application for Admission) - External

Family Name: _____   Name: _____

Street Address: _____   Postal Code/City: _____

Enrolment No.: _____   Enrolled since: _____

Previous University: _____   Previous Degree Program: _____   New Degree Progam: _____

E-mail Address: _____   @th-nuernberg.de

I request the recognition and transfer of the following credits:

The documents required for the credit transfer process (transcript from the institutions where the couses were completed, module description for each course) are attached.
Important: Please provide both the German and English (or at least the English) course names as you receive them from the institution where the courses were completed.

	Requested Transfers			To be Approved for:				If applicable:	
Nr.		ECTS	Mark	Course or Module Name	ECTS	Mark	Date, Signature of Examination-Board / Instructor / Examiner	General Elective	Special Elective
1.									
The student is admitted into the new degree program in the .... semester based on the acceptance of .... semester(s) of coursework from a previous degree program.									
For recognition of professional experience for the internship semester, a separate request must be submitted!									

_____ , _____   _____

(City)   Date   Student's Signature

Data protection: the personal data you provide during your application is stored and processed by the Technische Hochschule Nürnberg Georg Simon Ohm. further information on how Nuremberg Tech handles your personal data can be found at the following link: **https://www.th-nuernberg.de/datenschutz/**

I. To the Examination Board Chair:

_____ , _____   _____

(City)   Date   EB-Chair's Signature

II. Returned to the Student Office   ☐ Entered into the System   ☐ Letter sent to the student