

Registration of Bachelor thesis Master thesis

internal thesis (fill out page 1 and 2)

domestic external thesis (also fill out page 2 and 3)

abroad (also fill out page 4) at institution, city, country:

Surname: First name: Date of birth: Matrikel no.:

Faculty: Degree course:

Degree course semester: Field of study/Major field of study:

Address: Street: Post code: City:

E-mail: Phone:

Title of thesis:

Issue date:

Deadline:

General legal notices on final thesis

1. Note on statement pursuant to § 25 section 5 of the General Examination Regulations

All copies of the final thesis must include a statement by the student that the thesis was written independently, has not been submitted elsewhere for examination purposes and that no other sources or aid were used than those stated and that verbatim and analogous quotes have been marked as such.

2. Note on copies to be submitted

Unless the respective study and examination regulations specify something else, two printed copies of the final thesis must be submitted in bound form and as a single PDF-file on a data medium. Copies of the final thesis in spiral binding are not admissible.

Name of first examiner (in block letters):

.....
Signature

Name of second examiner (in block letters):

.....
Signature

.....
Date, Student's signature

Data protection: the personal data you provide during your application is stored and processed by the Technische Hochschule Nürnberg Georg Simon Ohm. Further information on how Nuremberg Tech handles your personal data can be found at the following link: <https://www.th-nuernberg.de/datenschutz/>

Distributor: Original to study office

Copies to applicant, first examiner, second examiner, board of examiners, faculty office, IO (if stay abroad)

A. Härtel (4.SB)

To be filled out by study office:

	Date	Handling remark
Registration:		
Submission:		
Extension approved by ruling of board of examiners from: until:		
Board of examiners concerning exceptional cases (e.g., exceeding deadline) informed at:		
Mark entered at:		

Registration for an External Thesis

In our company

company/office/department

address, we plan

to have a thesis written by

Title of the thesis

This was approved by the first examiner Mr/Mrs Prof.

The thesis will be supervised in our company by

Mrs/Mr

Department

Phone/fax no.

E-mail

For external theses the following points need to be observed:

1. The thesis is an integral part of the final exam. The applicable examination regulation determines:
 - a) Approval of the subject and supervision of the thesis by a professor of the university as first examiner;
 - b) Official exam authorization of the student for the thesis;
 - c) Adherence to the deadline with a fixed submission date;
 - d) Assessment of the thesis by the first examiner and a second examiner.
 - e) The entire deadline of a thesis depends on the type of the aspired degree. The time for a thesis is regulated in the appropriate study and examination regulation.
2. The supervision of an external thesis by a professor (first examiner) is taken on when a subject with a structured topic was suggested by the company/office or by the student which
 - a) was agreed on in terms of content, scope and framework conditions between the company/office and the supervising professor as well as
 - b) named a contact partner, which is responsible for the project in the company.
3. The company will grant the examiners entry if they wish to visit, so they can inform themselves on site regarding the topic and the progress of the thesis.
4. If university-internal resources are used for the implementation of the external thesis, the university reserves the right to enter into a user agreement with the company/office or to demand an allowance in form of money or tangible means.
5. If costs should arise for expenditures of the tutor during the supervision of the thesis which are above that for the expenditure of an internal thesis (eg, travel costs), then they have to be borne by the company/office.
6. The agreement with these regulations is to be confirmed by in writing with the form for the Registration for an External Thesis from the supervising professor and an authorized company or office representative.

Legal notices on an externally written final thesis

1. Note on insurance coverage regarding a final thesis written externally at other institutions/companies

For activities in connection with the writing of a final thesis, which are performed outside of the university, there is no accident insurance coverage as a student. This applies regardless of whether the student is collecting information or performing practical work on site. We therefore urgently recommend negotiating an employment contract under private law with the institution at which the final thesis is being written. Students should, in any case, contact the office of the employers' liability insurance association (*Berufsgenossenschaft*) responsible for their final thesis to find out whether there is accident' insurance coverage for their work at the company.

2. Note on negotiating a user agreement for a final thesis written externally at other institutions/companies

As authors, students are free to negotiate an agreement with the external institution on the rights of use and utilization of their final thesis or its results; such an agreement may partially or wholly restrict students' use and exploitation of their final thesis or its results. The university expressly points out to students that if they conclude such agreements with an institution in connection with the writing or use of a final thesis at an external institution, they will be responsible for ensuring that there are no contractual provisions that partially or wholly preclude the use of the final thesis as coursework. The university or the professors responsible for supervising or assessing the final thesis will neither legally nor in any other way review or make statements on the content of such agreements. In particular, but not only limited to cases of doubt, we urgently recommend that students get qualified and professional legal advice with regard to this. Any disadvantages in the examination procedures or the use of the final thesis as coursework resulting from such agreements will be borne exclusively by the student.

Date::

Signature:
Supervisor in company/office/department (signature)

Date:

Signature:
Student

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Irrespective of this thesis, the university would gladly welcome any donation made by the company (whether it be money or kind), for the faculty to be able to continue to insure the high quality of the training.

Registration for a Thesis Abroad

I hereby confirm,

that I will write a thesis abroad in the

summer semester

winter semester

at company/office/department

at a university or an institute

Name:

Contact person:

Address:

Phone:

E-mail:

Country:

To write this thesis I will spent a minimum of one month abroad.

Date:

Signature:

Student

Date:

Signature:

First examiner of the university